Mileage claim summary

MileagePilot

Business miles by month, at the rate in force for each month

Employee: _____ Employee ID: _____ Employer: _____

Claim period: _____ Date submitted: _____ Vehicle: _____

Month	Business miles	Rate a mile	Amount
January		72.5¢	
February		72.5¢	
March		72.5¢	
April		72.5¢	
May		72.5¢	
June		72.5¢	
July		76¢	
August		76¢	
September		76¢	
October		76¢	
November		76¢	
December		76¢	
2026 total			

Quarter	Amount
Q1	
Q2	
Q3	
Q4	

A quarter is the sum of its three months, not a rate of its own: the two halves of the year carry different rates.

I certify that the miles above were driven for my employer's business, that commuting and personal trips are excluded, and that the trips are recorded in the attached log.

_____ _____

Prepared by (name and signature) Date

_____ _____

Approved by (name and signature) Date

The IRS raised the business rate on July 1, 2026: the first six months are priced at 72.5 cents a mile, the last six at 76 cents. Each month uses the rate in force for that month. The two rates are not averaged.

Rates: IRS Notice 2026-10 (Jan 1-Jun 30, 2026) and IRS Announcement 2026-11 (Jul 1-Dec 31, 2026).

This is a claim template, not an official IRS form.